

Borough of Somerset

Agenda

July 29th, 2024 - 5:00 p.m.

1. Meeting Called to Order - President Ream

2. Pledge of Allegiance

3. Roll Call

a) Borough Council Members:

| | | |
|---------------|----------------------------------|--------------------------------------|
| Pam Ream | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |
| Ruby Miller | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |
| Lee Hoffman | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |
| Sue Opp | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |
| Steve Shaulis | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |
| Ian Mandichak | <input type="checkbox"/> Present | <input type="checkbox"/> Not Present |

b) Mayor:

Fred Rosemeyer Present Not Present

4. Approval of Agenda: Consider approving the agenda as presented.

5. Announcements:

a) None

6. Approval of Minutes of Previous Meeting(s)

a) June 24th, 2024 - Borough Council Meeting Minutes.

7. Award of Bids:

a) None

8. General Public Comments:

a) Rick Stegman - Addressing Council concerning a proposed sidewalk along W. Main Street from Meyran to Colby Avenue.

9. Administrative Business:

a) Communications (none)

b) Payment of Bills - Month of July 2024.

c) Department Reports - Consider approving the Departmental Reports for the month of June 2024.

10. Policy Agenda:

Old Business:

a) None

New Business:

a) Swearing-In - Mayor Rosemeyer to swear in Officer Good as a new part-time police officer.

b) Municipal Authority Board - Is recommending to create an entry-level GIS Position that will be in charge of mapping and other related duties. (Update from Jess)

c) Council Member Vacancy - Consider the letter of interest from Mr. Dirienzo concerning the vacancy on Borough Council.

d) Zoning Hearing Board Vacancy - Consider appointing Mr. Wilson to serve as a member of our Zoning Hearing Board to fill a vacancy.

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- e) Subdivision Request from Robin Knepper - Consider referring this to our Planning Commission for review and recommendation back to Borough Council. (Property is 503 W. Union Street and 119 & 121 North Franklin Avenue)
- f) Planning Commission - Consider the resignation of Mr. George Schenck, Jr. as a member of our Planning Commission.
- g) Planning Commission - Consider the resignation of Mr. George Shafer as a member of our Planning Commission.
- h) Certificate of Appreciation - Consider authorizing a "Certificate of Appreciation" to George Schenck and George Shafer for their decades of service.
- i) Union Street Playground Committee - Discussion concerning the letter received by Melanie Heiple requesting Council's support to seek grant funding for a splash pad and other related items.
- j) Police Department Position - Discussion concerning an administrative position in our Police Department.

Committee Business/Reports:

- k) Borough Manager's Report - Given by Michele Enos.
- l) Finance Report - Given by Brett Peters.
- m) Municipal Authority Manager's Report - Given by Jess Sizemore.
- n) President's Report - Given by Pam Ream.
- o) Somerset Inc Report - Given by Lee Hoffman.
- p) PSAB Report - Given by Fred Rosemeyer.
- q) Somerset Volunteer Fire Dept Report - Given by Steve Shaulis.
- r) Engineer's Report - Given by Jake Bolby.
- s) Mayor's Report - Given by Mayor Rosemeyer.

11. Executive Session - Personnel Matters and Contract Negotiations

12. ADJOURNMENT